

**Contract of Cooperation and Code of Ethics**

**The SleepTalk® Process** **Professional will:**

* Take reasonable precautions to respect the confidentiality of all personal information material and resources within the requirements of the law, institutional rules and professional relationships.
* Ensure appropriate compliance in creating, storing, transferring & disposing of all personal records under their control as per privacy regulation.
* Under no circumstances divulge a client’s personal information unless:
* The client specifically authorises in writing the release of that information.
* The release of the information is to protect the client or others from harm.
* The release of that information is required by law.
* Respect the dignity and independence of their clients at all times.

**The Goulding SleepTalk Client will ensure:**

* All information and data shared with the SleepTalk® Consultant is true and correct.
* All information and documents provided by the Goulding SleepTalk Professional is under copy write protection are confidential. (Sharing them without written permission from the Goulding Institute is strictly prohibited. )
* The Process requires a minimum of three (3) month commitment, following the instructions and statements exactly as instructed by the SleepTalk® Process Professional.
* If I am happy with the results and benefits from this process that I will gladly give permission to share my testimonial or feedback with others.

Client Names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Signatures: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_